



**T.M. PATEL
INTERNATIONAL SCHOOL**

Academic Content Provider  Pearson

Piplod Road, Vesu Surat-395007

Tel: - +91 990-990-5313

E: www.tmpatelschool.edu.in

TMPIS/CIR/03/20-21

Date: 1st April, 2020

Dear Parents,

Greetings for the day...!

The need of the hour is to stay home and be safe. We urge you to take all precautions to ensure the safety of all the members of your family.

We at, T.M. Patel International School are cognizant of the fact that learning should not get impacted and students should not face challenges in their pursuit of academic excellence.

Keeping this in mind, we have taken steps and initiated online teaching for our students of grade IX. The teachers are conducting online classes as per a set time-table.

We shall initiate these online classes using the Zoom platform for the students of grades Nursery to VIII from 13th April 2020. Parents and students will be oriented on the Academic Year at School and usage of Zoom platform. The schedule for the same is appended below:

Grade	Date	Time
VIII	3 rd April 2020	2:00 pm to 3:00 pm
VI and VII	4 th April 2020	9:00 am to 10:00 am
V	4 th April 2020	2:00 pm to 3:00 pm
IV	7 th April 2020	9:00 am to 10:00 am
III A	7 th April 2020	12:30 pm to 1:30 pm
III B	7 th April 2020	2:00 pm to 3:00 pm
II A, B	8 th April 2020	9:00 am to 10:00 am
II C, II D	8 th April 2020	12:30 pm to 1:30 pm
I A, I B	8 th April 2020	2:30 pm to 3:30 pm
I C, I D	9 th April 2020	9:00 am to 10:00 am
Prep II A, B	9 th April 2020	12 noon to 1:00 pm
Prep II C	9 th April 2020	2:00 pm to 3:00 pm
Prep I	11 th April 2020	9:00 am to 10:00 am
Nursery	11 th April 2020	11:00 pm to 12 noon

The User Manual for the usage of Zoom platform is being attached with this circular. You are requested to join the meeting via Zoom platform. This will help you understand the way sessions will be conducted for the students. Kindly refer to the ground rules and safety guidelines for this online platform.

In addition to this platform, Neverskip will be utilized to share other learning resources like e-books, worksheets, assignments etc



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The sessions will be engaging and we shall create a superior learning experience for students and aid in their learning. The online teaching platform will be an interactive one where both students and teachers can participate in the teaching learning process. The teachers will be using a two-way audio, video and white board tool where both the teachers and students will be able to see, hear and interact in real time. To check their understanding Worksheets/MCQ will be provided at the end of the lessons. Students are expected to complete the task at a specific time given by the teachers.

It is imperative that parents support the school by ensuring that children have access to these online platforms and additionally that children have appropriate support that enables them to access online teaching and resources. Kindly monitor time spent engaging in online and offline learning.

Roles and responsibilities of the stakeholders

The school has come up with this online solution in order to maintain continuity in the teaching – learning process, hence, taking responsibility for one's own learning is critical for the effectiveness of the programme.

Students: Will support learning by,

- Logging in to the sessions at appropriate time and as per schedule
- Identifying themselves after logging in
- Choosing a quiet place for joining the classes and avoiding distractions
- Being on mute mode when not speaking
- Participating, asking questions during the sessions as Zoom App accommodates two way interaction
- Being prepared by revising the learning of the previous day and reading for the new day
- Being alert and listening carefully
- Downloading worksheets, homework as suggested, complete and submit them on time.

Teachers: Will support students by,

- Planning lessons as per schedule and by logging in at the right time
- Providing meaningful learning experiences and learning opportunities to the students
- Following up on the attendance and giving feedback on the submitted task via Zoom
- Engaging most or all learners equally in the task

Parents/Guardian: Will support student learning by:

- Following instructions and downloading the App
- Creating an environment conducive for learning
- Monitoring their ward's work online and offline
- Responding to e-mail communication shared by school



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- Sharing feedback on the effectiveness of the programme

Additionally parents of students of grades Nursery to V are requested to be present with the child while the sessions are going on and support them during the sessions

School Leaders: Will support effective running of the online programme by,

- Monitoring schedules and effectiveness of delivery
- Following up on the feedback shared by parents and students
- Supporting consistency and ensuring student progress from these classes
- Supporting queries with regard to online learning platform Zoom App and its usage
- Monitoring teacher attendance and supporting effective execution.

While we shall commence new learning from 13th April 2020, it is also imperative that we ensure that the students recapitulate the core concepts of the previous grade. With this intent, we shall be sharing the practice worksheets during the week of 7th April 2020 to 11th April 2020. You are requested to use these worksheets and help the child in strengthening the taught concepts.

Whom to contact?

Any queries related to distance learning, please use the following to reach out to school.

feedback@tmpatelschool.edu.in

An online teaching-learning Week

In order to keep the teacher and students aligned completely to the teaching –learning process, a schedule has been drawn up by the school team and will be shared with you separately.

We request your support in this endeavor.

Best Regards
Ms Sudha Murugkar
Principal